



**Data controller: Dosing Solutions Limited (“we” “us” “our”)**

This privacy policy was last updated February 2019.

We are committed to protecting your privacy.

We comply with the principles of the updated General Data Protection Regulation (GDPR) and the Data Protection Act 2018. We aim to maintain consistently high levels of best practice in our processing of personal and business data. We do not pass on personal or business information to third parties and will not contact you unless in the course of business.

**1. Information we collect and how it is stored and used**

During the course of business we may collect your personal data, including your name, email address, phone number, company details and any other information you provide us.

Your data is stored using reasonable physical and technical security measures.

We will use your data to process orders, provide you with goods and services, deal with your enquiries, and other related uses.

**2. Disclosure of information to third parties**

We do not sell, trade or rent your information, and will never disclose information about you to external third parties. We may of course be obliged by law to pass on your information to the police or any other statutory authority.

**3. Amendment and retention of information**

Whilst your information is retained by us, please advise us of any changes in your details as it is preferable for us to retain up to date information.

We retain personal data only for as long as it is required to enable us provide you with goods and services. You may at any time contact us and request your personal data be removed from our records.

If you would like a copy of the information that we store about you, or if you want to be removed from our records altogether, please contact us.

**4. Cookies**

We do not use cookies on our website.

**5. Changes to our privacy policy**

If we change our privacy policy in any way, we will update all relevant documentation and post any changes on our websites so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it.